

PROMOTION CHECKLIST

Name _____

Rank _____

Unit Number _____

CAPID _____

Date _____

Reference: CAPM 50-17 and CAPR 35-5

Promotion Checklist: Duty Performance Promotions

Minimum Requirements for Promotion to:

SECOND LIEUTENANT Date of Grade: _____

- ___ 21 Years of Age
- ___ High School Graduate
- ___ Complete Level I and CPPT (Orientation Program Certificate)
- ___ 6 Months as CAP Member
- ___ Active Member, Meriting Promotion

FIRST LIEUTENANT Date of Grade: _____

- ___ Minimum Requirements
- ___ Technician Specialty Rating
- ___ 12 Months as Second Lieutenant

CAPTAIN Date of Grade: _____

- ___ Minimum Requirements
- ___ Squadron Leadership School (SLS)
- ___ CAP Senior Officer's Course (AFIADL 00013)
- ___ Completion of Level II (Certificate of Proficiency)
- ___ 18 Months as First Lieutenant

MAJOR Date of Grade: _____

- ___ Minimum Requirements
- ___ Complete Level III (Grover Loening Aerospace Award)
- ___ Command or Staff Position for one (1) Year
- ___ Corporate Learning Course (CLC)
- ___ Senior Specialty Rating
- ___ Attend Two National, Region, or Wing Conferences
- ___ Three (3) Years as Captain

Lieutenant Colonel Date of Grade: _____

- ___ Minimum Requirements
- ___ Completion of Level IV (Paul E. Garber Award)
- ___ Command or Staff Position for two (2) Years
- ___ Region Staff College or Squadron Officer's School
- ___ Master Specialty Rating
- ___ Serve as a Staff Member for SLS/CLC/UCC or National, Region, or Wing Conference
- ___ Presentation to a Non-CAP group or an Internal or External AE presentation or earn the Yeager Award
- ___ Four (4) Years as Major

I certify the above listed member is a current member and all training requirements have been met and appear on the STR dated _____.

Wing Use Only

MML _____, DP
STR _____, ETP

To: Wing/CC

From: Chaplain
 Promotion Board

Approved
 Denied

Signature _____ Date _____

Unit Commander's Signature Date